



Westlake School for the Performing Arts

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Daly City, CA 94015

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March 20, 2017

To: WSPA Students

From: Debbie Knutson

SUBJECT: CLASS PICTURES WEEK OF APRIL 24 (MON) – APRIL 30 (SUN)

Your class picture(s) will be taken the week of April 24 – April 30 - usually during your routine class (there are some exceptions - please see detailed schedule) The detailed schedule will be posted in the office. It is a VERY TIGHT schedule. Please come to class on time and READY for your picture. READY means complete costume, correct make up, correct tights/socks, correct shoes, hair done correctly, etc.... and remember, **NO JEWELRY** that is not part of the assigned costume. The school staff, faculty, or volunteer parents, will not be responsible for jewelry misplaced or lost during the photo shoot. If you have any questions regarding what you need, please talk to the Class Mom or the Teacher.

Because we are using **Studio B** to take pictures, we need to do some shifting of classes. Please look under comments on the posted schedule, to see if we have moved your class into a different studio for this week. In most cases, you will meet in your Studio and come over as a class. All exceptions are noted under comments.

The class picture will be taken for the yearbook. If you wish to purchase the class picture or an individual of your child, you will need to bring **CASH or CHECK (made payable to Lem Abdon)** and pre-pay for the picture(s). NO INDIVIDUAL picture will be taken WITHOUT prior payment. There are different packages you may purchase – the envelopes with package prices should be available in the office the week before our photo shoot, the envelopes will also be available during the photo week.

Also, because of the limited space and distractions caused by too many people, only the class and teacher will be allowed in Studio B during the class picture. You will only be allowed to go in during the individual photo of your child.

If you have any questions regarding the schedule or Studio moves, please inquire in the office.

Thanks in advance for your anticipated cooperation in making this week go as smoothly as possible.